



Consiglio Nazionale
delle Ricerche

ITALIAN PAPERS ON FEDERALISM

Rivista giuridica on-line – ISSiRFA – CNR

Editorial standards



“Italian Papers On Federalism”

Editorial standards

1. INTRODUCTION

The online law journal *Italian Papers on Federalism* (IPOF) is a scientific journal which has been awarded “Classe A” on the basis of the ANVUR (National Agency for the Evaluation of the University System and Academic Research) criteria. Issues are published every four months (April, August, December).

Authors wishing to submit contributions for publication must respect editorial standards laid down in this document and observe the Journal’s ethical principles published in the website “www.ipof.it” (Code of Ethics).

Editorial standards set out below are necessary in order to ensure uniformity of published contributions.

Contribution proposals undergo a peer-review process, provided they are:

- consistent with topics covered by the journal;
- consistent with the journal’s editorial standards and ethical principles;
- addressed to the following email: italianpapersonfederalism@gmail.com

2. GENERAL CRITERIA

Articles’ headline should not exceed ten words.

Academic or professional qualifications (one qualification only, with preference for the academic one, if existent) must be included in the first footnote, using the asterisk symbol (*), which must be located next to the Author’s name.

Articles must not have less than 20.000 characters (spaces and footnotes included) and more than 60.000 characters (spaces and footnotes included), without prejudice to cases when the Author expressly justifies an exception, stating adequate reasons and with the consent of the Editorial board.

Words and sentences highlighted in bold must not be included in the text. Bold is only used in paragraphs’ and subparagraphs’ headlines.



Between the header and the name of the Author two spaces must be inserted (size 11, single space). Following space size 5.

Between the headline and the summary two spaces (size 10, multiple line space 1,15 pt).

Between the summary and the headline of the first paragraph, two spaces must be inserted (size 10, multiple line space 1,15 pt).

Between each paragraph's headline and the same paragraph's text, one space must be inserted.

Between the end of each paragraph's text and the following headline, a space must be inserted.

No page/section breaks must be inserted in the text.

Track changes / comments mode must not be inserted in the text.

Each contribution in Italian language must include an English abstract and an Italian abstract, each of no more than five lines, that must be written according to the indications provided for the body of the text. Contributions in languages other than Italian must include an abstract written in the same language of the contribution and another abstract written in English.

Contributions must be sent in editable formats (PDF not allowed).

As far as accents in upper and lower case letters are concerned, the apostrophe must never be used.

3. CHARACTERS (FONT)

The type of character used (*font*) is «Goudy Old Style»; style, size, alignment, line spacing and spaces must respect the following indications:

- Name of the Author: name and surname of the Author are expressed:
 - *style*: small caps;
 - *size*: 12 pt.;
 - *alignment*: center (no indents);
 - *spaces*: after 5 pt.;
 - *line spacing*: single;

- headline of the article:
 - *style*: normal;
 - *size*: 19 pt.;
 - *alignment*: center (no indents);
 - *spaces*: after 5 pt.;
 - *line spacing*: single;



- summary: each contribution must include a SUMMARY (the respective word must be written in small caps). The summary includes the headlines of the paragraphs, preceded by arabic numerals in sequence (e.g. 1, 2, 3 etc.) and, if deemed necessary, the headlines of the subparagraphs (e.g., 1, 2, 2.1, 2.2, 2.3, 3 etc.); a dash, preceded and followed by a space, must be inserted between each paragraph's (or subparagraph's) number:
 - *style*: normal;
 - *size*: 10 pt.;
 - *alignment*: justified (with special *hanging* indent);
 - *spaces*: after 5 pt.;
 - *line spacing*: exact, 11 pt.;

- body of the text
 - *style*: normal;
 - *size*: 11 pt.;
 - *alignment*: justified with special indent on the first line (indent 0,5 cm);
 - *spaces*: after 5 pt.;
 - *line spacing*: exact, 15 pt.;

- paragraphs' and subparagraphs' headlines: each paragraph and subparagraph has a headline which follows an increasing numbering (e.g. 1. , 2. , 3.) and that must be consistent with the one included in the summary.
 - *style*: bold;
 - *size*: 11 pt.;
 - *alignment*: justified (no indents);
 - *spaces*: after 5 pt.;
 - *line spacing*: exact, 15 pt.;



EXAMPLES

Example name of the Author and headline:

VINCENZO BALDINI*

Il regionalismo differenziato: un pericolo per l'unità
dello stato? Profili teoretici e di diritto positivo**

Example summary:

SOMMARIO: 1. Il sentimento dello Stato tra religione, etica e diritto. Profili storico-ricostruttivi. — 2. Uguaglianza e solidarietà come fondamenti etici e giuridici dello Stato democratico. — 3. Etica di unità e dinamiche dell'esperienza costituzionale. — 4. L'unità dello Stato in pericolo ? Il regionalismo differenziato e i suoi vincoli etici ed istituzionali. — 5. Conclusioni.

Example paragraph's headline and body of the text:

1. Il sentimento dello Stato tra religione, etica e diritto. Profili storico-ricostruttivi.

L'etica dello Stato può dirsi un fattore naturale immanente ad ogni esperienza sociale e comunitaria. La sua rilevanza, in relazione al diritto, va misurata in corrispondenza dell'evoluzione sociale e culturale dell'idea di Stato, in cui progressivamente mutano presupposti condizioni e ragioni della sua esistenza legate a fattori formali (i caratteri della forma di Stato) e sostanziali (quali, la perdurante sua capacità di realizzazione di scopi e obiettivi inerenti alla comunità), che generano in ultima analisi un consenso generalizzato della comunità verso l'unità dello Stato stesso.

4. FOOTNOTES

Only footnotes are allowed in the text.

The first footnote, which must be identified by means of an asterisk (*) is located immediately after the name of the Author and includes the qualification of the Author only; the second footnote, identified by means of two asterisks (**) is located immediately after the headline of



the contribution and includes the following statement only: “Articolo sottoposto a referaggio”.

The type of character used (*font*) is «Goudy Old Style», 9 pt, exact line spacing 12 pt., justified, no indents.

- *style*: normal;
- *size*: 9 pt.;
- *alignment*: justified (no indents);
- *line spacing*: exact, 12 pt;

EXAMPLE FOOTNOTES

⁶⁴La novella costituzionale del 2001 ha previsto tra l'altro l'istituzione di un fondo perequativo senza vincoli di destinazione per i territori con minore capacità fiscale per abitante (art. 119 c. 3 Cost.).

5. CITATIONS

Books, volumes and articles citations must be consistent with the following example:

- **Books:** N. SURNAME, *Book title*, Publisher, City, Year, p. 20 (or pp. 18-22)
- **Book chapters:** N. SURNAME, *Title of the chapter*, in N. SURNAME (ed.), *Title of the book*, Publisher, City, Year, p. 20 (o pp. 18-22)
- **Article in scientific journal:** N. SURNAME, *Title of the article*, in *Name of the journal*, n. 1, 2019, p. 20 (o pp. 18-22)

If a work is cited more than once, citations following the first one must indicate the beginning of the work's title in italics, followed by “*cit.*” (in italics) and the number of the page(s). E.g.:

- M. ROSSI, *Principles...*, *cit.*, p. 10

If a footnote refers to a work cited in the immediately previous footnote, “*op. cit.*” must be used, together with the indication of the page(s). E.g.:

- M. ROSSI, *Principles*, *op. cit.*, p. 50

If in two subsequent footnotes there is a reference to the same work by the same Author, *Ibid.* must be used, together with the indication of the page(s). E.g.:

- *Ibid.*, p. 29

Referrals to other parts (chapters, paragraphs, pages, footnotes etc.) of the same work must be introduced by *supra* (italics) when reference is made to something already stated in the article; when reference is made to something that is written in the following pages of the article, *infra* (italics) must be used.

Citations of web pages should be done without providing for the full URL; instead, hyperlinks should be used.



CITATIONS EXAMPLES:

G. FERRARA, *Gli atti costituzionali*, Giappichelli, Torino, 2000, p. 45.

G. PICCIRILLI, *La Giunta regionale*, in M. DELLA MORTE, G. MELONI (a cura di), *Lineamenti di diritto costituzionale della Regione Molise*, Giappichelli, Torino, 2017, p. 75.

M. LUCIANI, *Costituzionalismo irenico e costituzionalismo polemico*, in *Giurisprudenza costituzionale*, n. 4, 2006, p. 1665.